



HOME OF THE **GIANTS**

# **GUFC 2021 Team Manager Guide**

Team	
Coach	
Manager	

Visit [www.gufc.com.au](http://www.gufc.com.au) for all club information  
Extra copies of this guide are available on [www.gufc.com.au](http://www.gufc.com.au)



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## Manager Duty Guide

Thanks for volunteering to be a team manager at our GUFC! Team managers play an important role in ensuring football is enjoyed by everyone at GUFC. We appreciate your help!

### EVERY GAME DAY

#### Yellow Jacket – Team Manager

- ✓ Managers must wear the yellow jacket at all times during games (home and away). This is so you are clearly visible to match officials. Fines apply if you don't.

#### Orange Jacket – Team Ground Control (U8 and above)

- ✓ A team Ground Control person is responsible for the behavior of their own spectators. The name of each competing team Ground Controller must be printed on the bottom of the match sheet in the space provided.
- ✓ The team Ground Controller person must wear the orange jacket at all times during games. This is so you are clearly visible to Club Ground Controllers. Fines apply if you don't.
- ✓ If playing at K2/K3/SS1 or at a satellite field you will need to have two people in orange jackets and written on the match sheet.

#### Match Sheets

- ✓ **U6-U11:**
  - Check and sign the match sheets, available at the venue ground control office
- ✓ **U12 and over:**
  - Before the game – fill in the match sheet, available at the venue ground control office correctly. If you're unsure ask a committee person or official. Fines apply for an incorrectly completed sheet.
    - Coach &/or Manager Name must be printed clearly on the bottom of the match sheet.
    - Ground Controller must be printed on the bottom of the match sheet in the space provided. They cannot be the same person as the coach or manager.
    - Teams U12 upwards must have a shirt number shown on match sheet before the game begins. Each player must have a unique, permanent number. Only players participating should have their shirt number listed.
    - Any borrowed player must have FFA number, age, grade and unique shirt number (if applicable) put on the match sheet.
    - Any suspended players and players not playing in the game must be crossed off the match sheet.
    - The sheet should list a maximum of 16 players (as you may only use 16 players in a match). Players not available to play should be crossed off.
  - Ensure that ID cards are sighted on the field BEFORE each game (\$200 fine if this isn't done). The team is subject to forfeiting the match if an ID card is not sighted.
  - Make sure all players wear the official GUFC uniform, as well as shin guards.
  - Make sure your match ball is of correct size and properly inflated. Failure to take it to the game incurs a \$50 fine.



- After the game - after the referee has signed the sheet - check the score on the match sheet and then sign the sheet.
- Ensure you have all team ID cards after the match.
- **If a player has been sent off for any reason, YOU MUST do one of the following:**
  - Immediately at end of match give the Referee the players ID card.
  - If the referee has left ask a club committee member at ground control if they can take the players ID card to SSFA office with the club's match sheets.
  - Take the players ID card to the SSFA office which is located at Harrie Denning Football Centre, Bates Drive, Kareela (first left after turning off the Princes Hwy). Place the players ID card into the blue marked letterbox at the driveway entrance.

### Uniforms

- ✓ Make sure all players wear official GUFC uniform, as well as shin guards.

## PRE SEASON

### Shared Services

- ✓ It is essential for ALL coaches and managers to register on the SSFA / Shared Services ('SS') website <https://www.ssfaservices.com.au/>.
- ✓ Register as a volunteer Coach or Manager on [www.playfootball.com.au](http://www.playfootball.com.au)
- ✓ SS helps GUFC with a number of administrative tasks, however, the GUFC committee should always be your first point of contact for any queries.

### Training Allocations

- ✓ One task SS assists the club with is scheduling team training times. After consultation with your team complete the online form on the SS website ... with so many teams, we need to ensure everyone gets fair use of the grounds. The approved team training time will be notified prior to the season start.

## DURING THE SEASON

### Check the draw

- ✓ The SSFA publishes the competition draws, results and tables on [www.shirefootball.com.au](http://www.shirefootball.com.au). They are also available directly from [www.gufc.com.au](http://www.gufc.com.au).
- ✓ Rounds 1 to 5 draw are generally published as soon as available weekly. Delays can be caused by regrades occurring after Round 4 for competition teams and generally Round 4 and Round 9 for MiniRoos Teams. Wet weather rescheduling can also have an impact.
- ✓ While draws are available in advance – it is always advisable to check again a couple of days prior to your match, as draws often change.
- ✓ Just a reminder that once the SSFA Draw is published no requests to change the date or time of a match will be considered by the SSFA. Therefore, should your team have a very important date during the season be sure to discuss this with GUFC'S Competition Secretary early eg: Wedding

### Keep yourself informed



- ✓ Collect material from your pigeon hole at the beginning of the season and then we will notify you of any further material in your pigeon hole, located at Gymea Bay Oval ground control.
- ✓ Check [www.gufc.com.au](http://www.gufc.com.au) regularly for club news and announcements.
- ✓ Subscribe to **The Striker**, GUFC's weekly e-newsletter
- ✓ Join our 2021 GUFC Coaches & Managers Facebook group
- ✓ Like our Gymea United Football Club Facebook page
- ✓ Check your mobile phone for critical messages

#### **Keep your team informed**

- ✓ Ensure all team members are aware of [www.gufc.com.au](http://www.gufc.com.au)
- ✓ Like our Gymea United Football Club Facebook page
- ✓ Ensure all team members subscribe to **The Striker**, GUFC's e-newsletter
- ✓ For team members who don't have email, make sure you inform them of any key news
- ✓ Set up your own system for regular communication with your team (sms, email, etc) on game times, training and other team matters

#### **Ground Control & BBQ duty**

- ✓ Check the website to see if your team is rostered on. Team managers will also be emailed by Shared Services to advise when rostered
- ✓ Understand what ground control and BBQ duty involves
- ✓ When your team is rostered, coordinate your team members to undertake the relevant duty. **IMPORTANT:** Liaise directly with managers if you're rostered on with other teams.

**Injuries** - Complete an accident report form immediately in the event of any injuries, can be found at ground control at Gymea or the field you are playing at.

**Match Reports** - Submit match reports from your team's game (or nominate someone else to do it). Read about match reporting at [www.gufc.com.au](http://www.gufc.com.au)

**Gear** - The match ball, yellow manager's jacket and orange team ground control jacket (and goalie jersey and kit bag, if supplied) remain the property of the club. Team managers are responsible for returning it at the end of the season. Details of where and when will be advised.

**Wet Weather** - Wet weather occasionally causes training and games to be cancelled. Follow wet weather procedures and keep your team informed on the matter. During the week you can also check the Sutherland Shire Council Wet Weather line, this is updated after 9.30 each day. Sometimes council may leave fields open but the Gymea Committee will close the field due to its condition.



## 2021 GUFC Calendar

### JANUARY

- 8 January – Registrations Open
- 18 January – Management Committee Meeting, Gymea Bay Oval Hall, 7.30pm

### FEBRUARY

- 3 February – In person registration at Gymea Bay Oval (Day One), 6pm-8pm
- 7 February – In person registration at Gymea Bay Oval (Day Two), 10am-4pm
- 8-21 February – Grading sessions occur across all grades
- 10 – Gymea United Football Academy kicks off
- 15 February – Management Committee Meeting, Gymea Bay Oval Hall, 7.30pm

### MARCH

- 15 March – Management Committee Meeting, Gymea Bay Oval Hall, 7.30pm
- 20 March – Uniform Store opens
- 27/28 March – Trial Games against San Souci (Juniors)

### APRIL

- 10/11 April – Round 1
- 17/18 April – Round 2
- 19 April – Management Committee Meeting, Gymea Bay Oval Hall, 7.30pm
- 24 April – Round 3, Saturday teams
- 25 April – Anzac Day, no games

### MAY

- 1 May – Round 4, Saturday teams
- 2 May – Round 3, Sunday teams
- 8 May – Round 5, Saturday teams
- 9 May – Round 4, Sunday teams
- 15 May – Round 6, Saturday teams
- 16 May – Round 5, Sunday teams
- 17 May – Management Committee Meeting, Gymea Bay Oval Hall, 7.30pm
- 22 May – Round 7, Saturday teams
- 23 May – Round 6, Sunday teams
- 29 May – Round 8, Saturday teams
- 30 May – Round 7, Sunday teams

### JUNE

- 5 June – Round 9, Saturday teams
- 6 June – Round 8, Sunday teams
- 12 June – Round 10, Saturday teams
- 13 June – Round 9, Sunday teams
- 14 June – Monday Long Weekend, spare day
- 19 June – Round 11, Saturday teams
- 20 June – Round 10, Sunday teams
- 21 June – Management Committee Meeting, Gymea Bay Oval Hall, 7.30pm
- 26 June – Round 12, Saturday teams
- 27 June – Round 11, Sunday teams



**JULY**

- 3 July - Round 13, Saturday teams
- 4 July - Round 12, Sunday teams
- 10 July - Round 14, Saturday teams
- 11 July - Round 13, Sunday teams
- 17 July - Round 15, Saturday teams
- 18 July - Round 14, Sunday teams
- 19 July - Management Committee Meeting, Gympsea Bay Oval Hall, 7.30pm
- 24 July - Round 16, Saturday teams
- 25 July - Round 15, Sunday teams
- 31 July - Round 17, Saturday teams

**AUGUST**

- 1 August - Round 16, Sunday teams
- 7 August - Round 18, Saturday teams
- 8 August - Round 17, Sunday teams
- 14/15 August - Semi Finals
- 16 August - Management Committee Meeting, Gympsea Bay Oval Hall, 7.30pm
- 21/22 August - Finals
- 28/29 August - Grand Finals

**SEPTEMBER**

- 20 September - Management Committee Meeting, Gympsea Bay Oval Hall, 7.30pm

**OCTOBER**

- 18 October - Management Committee Meeting, Gympsea Bay Oval Hall, 7.30pm

**NOVEMBER**

- 15 November - Annual General Meeting, Gympsea Bay Oval Hall, 7.30pm

*Details are correct at time of printing Check GUF C website for updates and more details.  
Please note: Rounds are subject to change due to rain washing out games.*



## 2021 GUFC Committee

Name	Position	Phone	Email
Anthony Severino	President		<a href="mailto:president@gufc.com.au">president@gufc.com.au</a>
Paul Worthy	Vice president		<a href="mailto:vicepres@gufc.com.au">vicepres@gufc.com.au</a>
Penny Hummerston	Honorary secretary		<a href="mailto:secretary@gufc.com.au">secretary@gufc.com.au</a>
Vacant	Assistant secretary		
Michelle Nagy	Communications officer		<a href="mailto:info@gufc.com.au">info@gufc.com.au</a>
Jenny Adair	Competition secretary		<a href="mailto:comp@gufc.com.au">comp@gufc.com.au</a>
Michael New	Honorary treasurer		<a href="mailto:finance@gufc.com.au">finance@gufc.com.au</a>
Amanda Behrendt	Assistant treasurer		
Lisa Brown	Senior registrar	0423130277	<a href="mailto:registrar@gufc.com.au">registrar@gufc.com.au</a>
Sian Wallis	Assistant Registrar	0402475422 - SMS ONLY	<a href="mailto:registrarU6-U7@gufc.com.au">registrarU6-U7@gufc.com.au</a>
Kristie Baker	Assistant Registrar	0414865829 - SMS ONLY	<a href="mailto:registraru8-u12@gufc.com.au">registraru8-u12@gufc.com.au</a>
Enzo Torrillo	Head Coach		<a href="mailto:headcoach@gufc.com.au">headcoach@gufc.com.au</a>
Jacob Rua	MiniRoos Coordinator		<a href="mailto:miniroos@gufc.com.au">miniroos@gufc.com.au</a>
Gary Rigney	Ground Controller		
Sue Brann	Gear officer		<a href="mailto:uniforms@gufc.com.au">uniforms@gufc.com.au</a>
	Assistant gear officer		
Joel Grove	Canteen supervisor		
	Assistant canteen		
Paul Assirati	Sponsorship officer		<a href="mailto:sponsorship@gufc.com.au">sponsorship@gufc.com.au</a>
Vacant	Social secretary		
Matthew Chapman	Minute Secretary		
<b>General committee</b>			
Amanda Beck			
Andrew Camfield			
Leah-Ann Dibley	Trophy Coordinator		
Mark Hildebrandt			
Andrew Head			
Isabella Lima			
Emily Molan			
Tom Riordan	B&W & Club Referee Coordinator		





Greg Smith	MiniRoos Referees Coordinator		<a href="mailto:minirooreferees@gufc.com.au">minirooreferees@gufc.com.au</a> Interested in refereeing MiniRoos in 2021 - please email the above email NOW to register your interest!
Wendy Smithers			
Doug Sparks			
Michelle Thomas	Team Photo Coordinator		
Mitchell Worthy			
Tegan Yasserie			
<b>Other</b>			
Michael Blumor	President - Bar Services		
Cherie Donoghue	Club History Coordinator		c/- info@gufc.com.au
Darryl Clark	Grant Applications		

## 2021 GUF C Committee Meetings

The GUF C committee attends monthly meetings to discuss club business, development and issues.

**When:** Third Monday of every month

**Where:** GUF C Clubhouse while closed at Gymer Bowling Club

### Key Committee meeting dates:

- **March – August meetings inclusive** – general meetings – all club members are welcome to attend these general meetings. Meetings in other months are only open to the management committee
- **July meeting:** Nomination and election of committee
- **November meeting:** Annual General Meeting, including handover to new committee



## Codes of Conduct

GUFC adopts the SSFA codes of conduct and expects all members to abide by the codes – including players, spectators, officials, coaches and parents. For copies of all codes go to GUFC website or [shirefootball.com.au](http://shirefootball.com.au)

For managers and coaches, in addition to upholding your own codes of conduct (below), it is your role to ensure everyone associated with your team are aware of the codes of conduct.

### MANAGER & COACHES CODE OF CONDUCT

1. Respect the rights, dignity and worth of others
2. Be fair, considerate and honest in all dealing with others
3. Be professional in and accept responsibility for, your actions
4. Make a commitment to providing quality service
5. Be aware of, and maintain an uncompromising adherence to high standards, rules, regulations and policies.
6. Operate within the rules of the sport including national and international guidelines
7. Do not use your involvement with GUFC to promote your own beliefs, behaviours or practices where these are inconsistent with those of GUFC.
8. Demonstrate a high degree of individual responsibility especially when dealing with persons under 18 years of age
9. Avoid unaccompanied and unobserved activities with persons under 18 years of age, wherever possible.
10. Be aware of responsibilities under the Child Protections Act and report any matters as required under the mandatory reporting requirements of the Child Protection Act.
11. Refrain from any form of harassment, discrimination or racial vilification of others.
12. Refrain from any behavior that may bring GUFC or football into disrepute
13. Provide a safe environment for the conduct of the activity.
14. Show concern and caution towards others who may be sick or injured
15. Be a positive role model

#### ***Additional codes for Coaches:***

1. Do not tolerate acts of aggression
2. Provide feedback to players and other participants in a manner sensitive to their needs. Avoid overly negative feedback.
3. Recognise players' rights to consult with other coaches and advisers. Cooperate fully with other specialists (for example, sport scientists, doctors and physiotherapists).
4. Treat all players fairly within the context of their sporting activities, regardless of gender, race, place of origin, athletic potential, colour, sexual orientation, religion, political beliefs, socio-economic status and other conditions.
5. Encourage and facilitate players' independence and responsibility for their own behavior, performance, decisions and actions.
6. Involve players in decisions that affect them.



7. Encourage players to respect one another and to expect respect for their worth as individuals regardless of their level of play.
8. Ensure that the tasks and/or training set are suitable for age, experience, ability and physical and psychological conditions of the players.
9. Ensure any physical contact with players is appropriate to the situation and necessary for the players' skill development.
10. Be acutely aware of the power that you as a coach develop with your players in the coaching relationship and avoid any sexual intimacy with players that could develop as a result.
11. Avoid situations with your players that could be construed as compromising.
12. Actively discourage the use of performance enhancing drugs, and the use of alcohol, tobacco and illegal substances.
13. Do not exploit any coaching relationship to further personal, political or business interests at the expense of the best interest of you players.
14. Accept and respect the role of officials in ensuring that competitions are conducted fairly and according to established rules.



## Communication

The key ways GUFc keeps in touch with members, managers and coaches is:

- GUFc website [www.gufc.com.au](http://www.gufc.com.au)
- GUFc Facebook page [www.facebook.com/GUFc](http://www.facebook.com/GUFc) - visit us and "Like"
- **The Striker** GUFc's newsletter - emailed regularly during the season

Additionally, for team managers and coaches:

- GUFc 2021 Coaches & Managers Facebook group – please join this group by sending a request and answering which team you are coaching/managing
- SMS notifications for critical matters such as wet weather
- This team manager's guide!

**\*\*Team managers and coaches should also put in place their own communication system for players and parents. Eg WhatsApp, sms or messenger chat**

### Contribute to GUFc news

Email to [info@gufc.com.au](mailto:info@gufc.com.au)

Our Facebook page and Instagram #gufcgiants

Stories, photographs and reports from teams are the heart of the club. All teams are encouraged to contribute to GUFc website and Facebook each week.

Send stories, photos and anecdotes anytime to [info@gufc.com.au](mailto:info@gufc.com.au)

You must have permission from all parents to have photos published on the website.

Queries or issues with communications:

Website or Email – [info@gufc.com.au](mailto:info@gufc.com.au)

SMS – Jenny Adair – [comp@gufc.com.au](mailto:comp@gufc.com.au)

Facebook or Instagram – [info@gufc.com.au](mailto:info@gufc.com.au)



## Competition Rules

The Sutherland Shire Football Association (SSFA) competition rules in full are available from [www.shirefootball.com](http://www.shirefootball.com)

### Commonly referred to rules

#### Match Sheets

- ✓ Ensure that ID Cards are sighted on the field BEFORE each game (\$200 fine if this isn't done).
- ✓ Teams U12 upwards must have a shirt number shown on match sheet before the game begins. Each player must have a unique, permanent number.
- ✓ Any borrowed player must have FFA number, age, grade and unique shirt number (if applicable) put on the match sheet
- ✓ After the game, verify the result entered by the referee and sign the match sheet

#### Match Balls

- ✓ Make sure your match ball is of correct size and properly inflated. Failure to take it to the game incurs a \$50 fine.

#### Borrowing Players

- ✓ Full borrowing rules can be found in the SSFA Rule Book and By Laws
- ✓ It is really important to not incorrectly borrow a player(s). Incorrect borrowing will result in your team losing the game by forfeit and the club being charged double match fees.

## Injuries

A player injury at training or during a game must be reported via a SSFA Accident Report. This is regardless of whether it's likely to require an insurance claim or not. Injury reporting is uniform throughout the SSFA. Managers and Coaches are responsible for injury reporting.

#### At Training:

- ✓ Coach/manager must log onto SSFA / Shared Services website <https://www.ssfaservices.com.au/insurance/> and complete the online form.
- ✓ If the injury is serious, and is likely to require an insurance claim, please also advise [secretary@gufc.com.au](mailto:secretary@gufc.com.au) following the game.

#### On Game Day:

- ✓ Coach/Manager must either:
  - go to ground control at the venue where the game is played and complete a white SSFA Accident Report. The ground control will forward the report to the SSFA with your team's match sheet or
  - Coach/manager must log onto SSFA / Shared Services website <https://www.ssfaservices.com.au/insurance/> and complete the online form.
- ✓ If the injury is serious, and is likely to require an insurance claim, please also advise [secretary@gufc.com.au](mailto:secretary@gufc.com.au) following the game



## Complaints and Issues

Throughout the season, you may have issues or feedback for GUFC.

There are various options for you set out below.

<b>TEAM ISSUES</b> (e.g. fair playing time for players)	<b>CLUB BASED ISSUES</b> (e.g. ground allocation, gear or match sheets)	<b>SENSITIVE ISSUES</b> Always Contact:
Talk to your team manager or coach first.	Contact the relevant committee person. For example: <ul style="list-style-type: none"> <li>• Coaching and grading – Head Coach</li> <li>• Registration – Registrar</li> <li>• Ground Control roster – Competition Secretary</li> <li>• Discipline and suspensions – Vice President</li> <li>• Competition draw and grounds – Competition Secretary</li> <li>• MiniRoos Referees – Greg Smith</li> <li>• Club and black/white referees – Tom Riordan</li> <li>• Uniforms and gear – Uniform Officer</li> <li>• Canteen – Canteen Manager</li> <li>• Web and Newsletters – Communications Officer</li> </ul>	<a href="mailto:secretary@gufc.com.au">secretary@gufc.com.au</a>  Member Protection Officer: Email <a href="mailto:mpio@gufc.com.au">mpio@gufc.com.au</a>

*Also see section on member protection.*



## Wet Weather Procedures

Wet weather occasionally forces training and games to be cancelled.

### FOR TRAINING DAYS/NIGHTS

During the week, Sutherland Shire Council determines if fields are playable. If the grounds are closed, under no circumstances is training to go ahead, as Council can impose fines.

1. Check [www.gufc.com.au](http://www.gufc.com.au) and/or GUFC Facebook for updates  
*Note: You can call Sutherland Shire Council Wet Weather Line 9710 0105 to find out if fields are open/closed – NOTE: Council may leave grounds open, but GUFC may close out grounds (due to the state of the field). So it is always best to check [www.gufc.com.au](http://www.gufc.com.au)*
2. Then notify your team

### GAME DAYS

The SSFA determines if games are played. The Council Wet Weather Line doesn't apply on the weekends. In the event of wet weather:

1. You will receive an SMS notification from GUFC Competition Secretary. You can also check the [www.gufc.com.au](http://www.gufc.com.au) for updates
2. Notify your team

For early games, the decision may not come before you need to leave for the game.

Unfortunately, this is unavoidable, due to the grounds not being inspected by the clubs until 6.30am. If you don't hear, you'll need to be at the relevant ground ready to kick off.

Also note that just because some games are called off, others may go ahead eg morning games could be called off, while afternoon games are on.

***In the event of wet weather on game days, please DON'T call or message our clubhouse, committee members, or other playing grounds.***

***This just ties the phone & computer system up when they need to be used***

***Just wait to hear – you will receive a SMS as soon as we know***



## Ground Control and BBQ Duty

Ground Control and BBQ Duty is an important part of our club's operations. It basically involves GUFC teams on game days helping to manage our home ground operations. Team managers are responsible for coordinating their team's involvement.

### Who does Ground Control and BBQ Duty?

Each week, GUFC teams will be allocated ground control and BBQ Duty, via a roster system. Mini room teams will be asked to pack up their field if they are the last game playing their size field at home. Mini room and senior teams on a Saturday will be asked to setup their field if they are the first team playing a new size field outside of the 8am time slot which will be done via ground control. Throughout the season all GUFC teams will be rostered on to do ground control.

### How will your team be notified they are rostered on?

Team managers will be emailed by Shared Services when your team has been rostered. The teams will also be advertised on the website each week.

### What to do once your team is rostered on:

1. If applicable, call the team manager(s) of the other team(s) rostered on. Decide amongst you how to cover the requirements (below).
2. Contact your team and secure the number of helpers required.
3. Turn up on the day, reporting to the GUFC ground control office for instructions.
4. For any issues, go to the GUFC ground control office, where a **GUFC** committee person is always present.

Key committee contact for ground control: [comp@gufc.com.au](mailto:comp@gufc.com.au)

### GROUND CONTROL WHAT YOU HAVE TO DO

Ground Control involves 3 main tasks. When your team is rostered on, you must cover all three:

1. **Ground set-up or pack-up**
  - Ground set-up
    - Mark out the fields
    - Set up for small sided games
    - Put up corner and halfway flags
    - Put out garbage bins, banners and furniture
    - Change over to full field games, following the small sided games
  - Ground Pack Up
    - Take down the goal posts and store against the fence. Don't remove nets.
    - Remove flags and put in shed behind BBQ
    - Sweep out change rooms and both toilets
    - Sweep steps and clubhouse area
    - Clear up any litter and leave oval tidy and clean
    - Ensure garbage bins are put into carpark area
2. **Manage crowd behavior**





- Two people on a Saturday afternoon and Sunday must constantly patrol the fields and ensure crowd behavior is acceptable at all times.
- They must wear the orange jacket (available in the ground control office). The club will be heavily fined if they are not visible to referees and Association members who visit our grounds.

### 3. Help with BBQ

- Teams will be assigned to the GUFC BBQ on a Saturday morning.

#### Example of how teams may be rostered for ground control in time slots:

Time	No. of people required- (to cover crowd patrol, bbq and setup/packup)	No. of teams that will be rostered on
<b>Saturday</b>		
6.30am – 9.30am	8 people	4 teams
7.00am-10.30am	3 people	1 team
9.15am-12.30pm	6 people	1 or 2 teams
12.20pm-5.30pm	6 people	1 team
<b>Sunday</b>		
7am-12noon	6 people	1 team
12noon-5.00pm	6 people	1 team

## GROUND CONTROL AT SATELLITE FIELDS

### Ground Control at satellite fields

- ✓ All **GUFC** teams at satellite fields (ie home games played at a ground other than Gynea Bay Oval) must provide two people to wear an orange jacket. These people patrol the field you are playing on for the duration of your game. Their job is to ensure crowd behaviour is always acceptable.
- ✓ Harassment, abuse or other poor behavior towards officials, coaches and/or spectators is not tolerated.

### Set up and pack up at satellite fields

- ✓ Teams rostered on set up at a satellite field on Saturday or Sunday morning will need to pick up the keys, match sheets and tub from GUFC ground control office beforehand.
- ✓ Teams rostered to pack up at a satellite field on Saturday or Sunday afternoon must return the keys, match sheets and tub to Gynea Bay Oval ground control office after their match. Sunday teams may make other arrangements eg drop the match sheets directly to SSFA – please arrange this with the GUFC Competition Secretary – comp@gufc.com.au
- ✓ Gear kept at the satellite field includes table, first aid and orange jackets. These are to be placed near halfway.



## Member Protection

GUFC is committed to ensuring football is a safe, supported and positive experience for all members and their family and friends.

GUFC does not tolerate any form of harassment, abuse or discrimination of individuals (including players, parents, coaches, managers, committee members, officials and spectators).

To ensure football is enjoyable, the Sutherland Shire Football Association (SSFA) and GUFC have a number of strategies in place:

### SSFA RULES AND DISCIPLINARY PROCEDURES

Appropriate and sportsmanlike behavior is enforced under the rules and procedures of the SSFA:

- Codes of Conduct (available at [www.gufc.com.au](http://www.gufc.com.au))
- SSFA competition rules (available at [www.shirefootball.com.au](http://www.shirefootball.com.au))
- SSFA Disciplinary panel and committees, that review and action rule breaches

On game days, the referee enforces these rules with both players and spectators.

### GAME DAY GROUND MANAGEMENT

On game days, there are a number of people in place to ensure off-field behavior is appropriate:

**Ground officials:** wear an orange vest and ensure crowd behavior is acceptable and officials are not subjected to any abuse. All SSFA clubs provide at least one ground official per field while games are being played. You can approach a ground official if you have an issue with crowd behavior.

**Team managers:** have a responsibility to make sure their team (and team supporters) behavior is appropriate at all times. All GUFC team managers must wear a yellow vest, so they are clearly visible to match officials.

**Committee/official ground duty:** at each playing venue, a club official/committee person will always be present. At Gympie Bay Oval, a GUFC committee person is at the ground every game day to help deal with any incidents.



## MEMBER AND CHILD PROTECTION

Member protection is a term used by the Australian sports industry to describe practices that protect an organisation's members. It involves protecting members from harassment, abuse, discrimination and other forms of inappropriate behavior. Member protection also incorporates child protection – the commitment to ensuring the health, safety and welfare of child and young people at all times.

The SSFA Member Protection Policy, incorporating child protection policy, is available for download at [www.shirefootball.com.au](http://www.shirefootball.com.au)

- As part of GUFC compliance and to ensure the Club meets its obligations, all Managers are required to:
  - Register at [www.playfootball.com.au](http://www.playfootball.com.au).
  - All coaches and managers involved with a team with any players aged Under 18, must provide us with a current Working with Children Check. Apply for the WWCC <https://www.service.nsw.gov.au/transaction/apply-working-children-check>. Once you have your WWCC please upload it onto your profile on the Shared Services website.

## CLUB COMPLAINTS AND DISCIPLINE

While SSFA rules automatically deal with infringements reported by referees, at times you may have other concerns. If you have a sensitive or behaviour based issue, here's what to do:

Step 1: Contact [secretary@gufc.com.au](mailto:secretary@gufc.com.au) to report the issue

Step 2: Depending on the nature it will be:

- Passed on to an appropriate GUFC committee person for discussion/resolution OR
- Tabled at a GUFC Executive Meeting (where appropriate)

Step 3: If an issue goes to a meeting, it can then be referred to:

- An appropriate GUFC committee person for discussion/resolution OR
- A GUFC disciplinary panel for review/action (as detailed in our constitution) OR
- The SSFA for review/action



## Playing Venues

The SSFA competition is played at a number of venues around the Sutherland Shire. Maps and directions to each are available on [www.shirefootball.com.au](http://www.shirefootball.com.au) or [www.gufc.com.au](http://www.gufc.com.au)

Anzac Oval – Anzac Avenue, Engadine 9520 – 3332

Austin Street – Austin St, Illawong

Billa Road – Billa Rd, Bangor 0449 924 313

Boystown Oval – Waratah Rd, Engadine 9545 – 5576

Box Road Ovals – Box Rd, Sylvania Heights 0438 425 551

Buckle Reserve, Barnes Cres, Menai 0428 904 907

Bundeena Oval – Bundeena Dr, Bundeena 0422 490 743

Canberra Road Oval – Canberra Rd, Sylvania 9522 – 0800

Casuarina Oval – Casuarina Rd, Alfords Point 0428 904 907

Coachwood Oval – Coachwood Cr, Alfords Point 0408 888 099

Dobell Road Oval – Dobell Road, Engadine 9520 – 6956

Forest Rd Oval – Forest Road, Kirrawee 9521 – 1233 (St Patricks)

Glen McGrath Oval (ex Caringbah Oval) – Willarong Rd South, Caringbah 9542 – 7216

Grays Point Oval – Angle Rd, Grays Point 9524 – 5729

Greenhills – Cnr. Lindum Road & Captain Cook Drive, Kurnell 9526 – 1958

Gynea Bay Oval – Avenal & Gynea Bay Rd, Gynea 9525 – 1516

Heathcote Oval – Wilson Pde, Heathcote 0402 331 043

Jannali Oval – Sutherland Rd, Jannali 9528 – 3519

Jenola Oval – Kingsway, Woollooware 0401 700 177



Kareela Oval – Princes Hwy, Kirrawee 0418 863 156

Kingswood Rd Oval – Kingswood Rd, Engadine 9548 – 1159

Kirrawee Oval – Forest Rd, Kirrawee 9521 – 1233 (St Patricks)

Lakewood City Oval – Coolidge Crescent, Bonnet Bay 0414 579 206

Lilli Pilli Oval – Port Hacking Rd, Lilli Pilli 9526 – 1958

Loftus Oval – Princes Hwy, Loftus 9521 – 8528

Narnia Park (Coachwood) – Coachwood Cr, Alfords Point

North Caringbah Oval – Dianella St, Caringbah 0410 691 285

Oyster Bay Oval – Oyster Bay Rd, Oyster Bay 9528 – 4949

Preston Park – Engadine Avenue, Engadine 0433 891 937

Prince Edward Park – Prince Edward Park Rd, Woronora 0414 579 206

Seymour Shaw – The Boulevarde, Miranda 9524 – 3907

Solander Fields – Captain Cook Drive, Woolooware 9523 – 9477

Sutherland Oval – Grand Pde, Sutherland 9521 – 1681

The Ridge Ovals – Off New Illawarra Rd, Barden Ridge 0424 532 071 (Bangor) or 0413 764 600 (Barden Ridgebacks)

Tonkin Oval – Tonkin Street, Cronulla

Waratah Park Reserve – Rawson Ave, Sutherland 9521 – 6694

Woolooware Oval – Kingsway & Woolooware Rd, Woolooware 9523 – 8172

Woolooware High School – Woolooware Rd, Woolooware 9526 – 1958

Woronora Heights Oval – Willaroo Ave, Woronora Heights 9545 – 5576

Harrie Dening Soccer Centre – Bates Dr, Kareela 9542 – 3577

5 Sports Caringbah (Endeavour High School)- The Boulevarde, Caringbah 9540 – 6555

In the event of wet weather on game days, please DON'T call other playing grounds or GUFC Clubhouse.

Just wait to hear – you will receive an SMS as soon as we know.



## Referees

Referees are a very important part of our game.

**The SSFA and GUFC expect players, parents,  
coaches and supporters  
to treat referees with the utmost respect at ALL TIMES.**

There are several types of referees for SSFA matches:

- MinRoos referees for U6-U11 games. These refs are managed by GUFC.
- “Black and White” referees for U12 and over. These refs are managed by the Sutherland Shire Football Referees Association [www.ssfra.org.au](http://www.ssfra.org.au)
- Club appointed referees who officiate games where a black and white referee is not appointed. These refs are organized by GUFC.

Referee queries:

Greg Smith (MiniRoos Refs)

[minirooreferees@gufc.com.au](mailto:minirooreferees@gufc.com.au)

Tom Riordan (Club Refs)

[tom.riordan@ccamatil.com](mailto:tom.riordan@ccamatil.com)

## MiniRoos

MiniRoos is played for age groups U6-U11.

The MiniRoos format has been widely adopted by associations and clubs right across Australia, providing the opportunity for children to become better footballers and enjoy their football experience much more.

To help MiniRoos coaches, the MiniRoos website features a wide range of information and resources on the small-sided football format.

Visit [www.miniroos.com.au](http://www.miniroos.com.au)



## Sponsors

Sponsors play a very important role in any sporting club. The money and services they provide help fund valuable player development, equipment and infrastructure projects for the club, and for that we are very grateful.

These days, sponsors are hard to come by and more and more they seek and demand some sort of return on their investment. If sponsors see tangible value for their sponsorship dollar, they will return and the club will continue to grow.

### ***5 ways you can help:***

- View the website and other club communications and learn who our sponsors are
- Send your business their way whenever possible
- Take advantage of any of their promotional offers throughout the season
- Tell them you're from GUFC and acknowledge them as a sponsor
- If you have a business or know someone who does please consider sponsorship

For any sponsorship enquiries, please feel free to contact below:

Name: Paul Assirati

Sponsorship officer - GUFC

Email: [sponsorship@gufc.com.au](mailto:sponsorship@gufc.com.au)



## Fines and fees

<u>Infringement</u>	<u>\$</u>
Appeal Fee – Club	\$250
Appeal Fee – Player	\$220
Protest Fee	\$220
Complaint Fee	\$165
Incorrect Grading Sheets (Per Sheet)	\$50
Late Receipt Of Match Sheets	\$100
Withdrawal Of Teams – Junior	\$100
Withdrawal Of Teams – Senior	\$300
<u>Id Card Fees</u>	
Non Sighting Of I.D. Cards On Field	\$200
Replacement Of I.D. Cards (Per Card) (Including Requested Regraded Teams)	\$10
Non Submittal Of Id Card - Player Sent From The Field	\$50
Late Receipt Of Match Sheets	\$100
Match Sheet Infringements After Round 1 (Per Infringement, Per Sheet)	\$5
Non-Recording Of Team Names On Match Card (By Ground Control And Offending Team)	\$50
Non Supply Of Suitable Match Balls	\$50
Player Out of Uniform (Per Player)	\$50
Non-Wearing of Ground Control Jackets	\$100
State Cup Entry Fee (Per Team)	\$200
Forfeit Any of Last Three Rounds Of Comp. (Men And Women U21 And Older Teams)	\$400
Withdrawal or Forfeit Under 11 Gala Day	\$200
Processing Fee – Per Player Registration (Registrations Processed after the February Cut Off Date)	\$30